



Ector County Commissioners' Court

December 10, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER- JUDGE DUSTIN FAWCETT**

Dustin Fawcett, County Judge  
Mike Gardner, Commissioner Precinct #1  
Don Stringer, Commissioner Precinct #3  
Billy Hall, Commissioner Precinct #4  
Minutes taken by Jennifer Martin, County Clerk  
Absent:  
Greg Simmons, Commissioner Precinct #2

The meeting was called to order at 10:00 a.m.

**INVOCATION- COMMISSIONER GREG SIMMONS**

The invocation was led by Commissioner Stringer.

**PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS**

Commissioner Gardner led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer

To receive public comments on non-agenda related items.

**Minutes Attachments**

1. Notice of Resignation - Clarissa Webster.pdf

Clarissa Webster, Ector County District Clerk addressed the court to inform them of her resignation and retirement as Ector County District Clerk.

Jeff Russell - Addressed the court to verify the amount of tax increase the property owners of Ector County could expect to see after the purchase of the Certificates of Obligations and other concerns that came to his attention after the last meeting when the Certificates of Obligations were approved.

2. Road Closure Request: Chrome Shop Grand Opening & WOVFD Fundraiser, Mike Gardner- Commissioner, Pct. #1

To consider, discuss, and any necessary action to *approve* a *road closure* of Westcliff from N. Service Road and Spotted Fawn from 12:00p.m.-6:00p.m. on December 14th, 2024, for the *Lazaro Alberto West Texas Chrome Shop Grand Opening* and a fundraiser for the West Odessa Volunteer Fire Department.

Commissioner Gardner made a motion to approve a *road closure* of Westcliff from N. Service Road and Spotted Fawn from 12:00p.m.-6:00p.m. on December 14th, 2024, for the *Lazaro Alberto West Texas Chrome Shop Grand Opening* and a fundraiser for the West Odessa Volunteer Fire Department; a second was made by Commissioner Hall. MOTION PASSED 4-0

#### AWARD OF BIDS/PROPOSALS

3. Bid Award: ARPA Water Lines Project- Bid Package No. 2, Lucy Soto- Purchasing Director, Debi Hayes- ECUD Director

To consider, discuss, and take any necessary action to *approve* the *award* for *ARPA Water Line Projects Bid Package No. 2, Bid No. ARP-TX-21-175*, to Edgardo Madrid & Associates, LLC., and authorize the County Judge to sign all documents associated with this agenda item.

A motion was made by Commissioner Gardner to *approve* the *award* for *ARPA Water Line Projects Bid Package No. 2, Bid No. ARP-TX-21-175*, to Edgardo Madrid & Associates, LLC.; Commissioner Hall seconded the motion. MOTION PASSED 4-0

#### CONTRACTS/AGREEMENTS/GRANTS

4. Airport Janitorial Supplies, Lucy Soto- Purchasing Director, Billy Carrigan- Building Maintenance Director

To consider, discuss, and take any necessary action to *approve* a *change order* to the *Housekeeping Supplies Bid Award* made to Wagner Supply Co., to include janitorial supplies for the airport, and authorize the County Judge to sign all documents associated with this agenda item; the additional cost is estimated at \$6,000.00 per year.

Commissioner Stringer made a motion to approve a *change order* to the *Housekeeping Supplies Bid Award* made to Wagner Supply Co., to include janitorial supplies for the airport; a second was made by Commissioner Hall. MOTION PASSED 4-0

5. Oil & Gas Lease Agreement, Lucy Soto- Purchasing Director, Lee McClendon- County Attorney

To consider, discuss, and take any necessary action to *approve* an *Oil and Gas Lease Agreement* with David H. Arrington Oil Company, LLC., in accordance with the bid proposal received from and awarded to said company for the approximately 29.01 net mineral acres, more or less, of property owned by Ector County, Texas, located in and being part of Section 39, Block 42, Township 2 South, T&P Railway Company Survey, in Ector County, Texas, and authorize the County Judge to sign all documents associated with this agenda item.

#### Minutes Attachments

1. Agenda Item #5.pdf

A motion was made by Commissioner Gardner to approve an *Oil and Gas Lease Agreement* with David H. Arrington Oil Company, LLC., in accordance with the bid proposal received from and awarded to said company for the approximately 29.01 net mineral acres, more or less, of property owned by Ector County, Texas, located in and being part of Section 39, Block 42, Township 2 South, T&P Railway Company Survey, in Ector County, Texas; Commissioner Hall seconded the motion. MOTION PASSED 4-0

6. Lease Agreement Approval Request, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to *approve* a *Lease Agreement* by and between Ector County, Texas, and SMS Holdings, LLC., and authorize the County Judge to sign all documents associated with this agenda item.

#### Minutes Attachments

1. Agenda Item #6.pdf

Commissioner Hall made a motion to approve a Lease Agreement by and between Ector County, Texas and SMS Holdings, LLC; a second was made by Commissioner Gardner.  
MOTION PASSED 4-0

7. Lease Agreement Approval Request, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to approve the District Office Lease Agreement by and between Ector County, Texas, and Representative August Pfluger, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #7.pdf

A motion was made by Commissioner Stringer to approve the District Office Lease Agreement by and between Ector County, Texas, and Representative August Pfluger; Commissioner Gardner seconded the motion. MOTION PASSED 4-0

8. Health Disparities Grant Program, Eunice Ibarra- Health Department

To consider, discuss, and take any necessary action to *approve Amendment No. 5, Health Disparities Grant Program, Contract No. HHS001057600018*, by and between the Ector County Health Department and the Department of State Health Services (DSHS), and authorize the County Judge to sign all documents associated with this agenda item; this amendment includes an additional \$80,000.00 added to the contract, resulting in a total amount of this contract not exceeding \$630,000.00; the revised budget is valid through October 2024 until May 31st, 2026.

Minutes Attachments

1. Agenda Item #8.pdf

Commissioner Hall made a motion to *approve Amendment No. 5, Health Disparities Grant Program, Contract No. HHS001057600018*, by and between the Ector County Health Department and the Department of State Health Services (DSHS), and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Stringer. MOTION PASSED 4-0

## POLICIES/PROCEDURES

9. Cost Amendment: Drug Tests, Shawn Callendar- PSM/Pretrial Director

To consider, discuss, and take any necessary action to *approve an increase in drug test pricing to \$20 per defendant per test administered*, and the test is paid for by the defendant; the increase is due to a new 14-panel drug test from the previous 10-panel drug test, and the increase will begin January 1st, 2025.

A motion was made by Commissioner Hall to approve an increase in drug test pricing to \$20 per defendant per test administered with test being paid for by the defendant; Commissioner Gardner seconded the motion. MOTION PASSED 4-0

10. Cost Approval: Pretrial/PSM Mobile Tracking App, Shawn Callendar- PSM/Pretrial Director

To consider, discuss, and take any necessary action to *approve the monthly cost of \$60.00 per defendant for the Mobile Tracking App*; this price includes drug test for supervision cost per client in the Pretrial/PSM Department.

Shawn Callendar addressed the court to explain this program. Commissioner Hall made a motion to approve the monthly cost of \$60.00 per defendant for the mobile tracking app; a second was made by Commissioner Stringer. MOTION PASSED 4-0

## DEVELOPMENT SERVICES

11. EC MHRC Development: 6458 Denton Rd., Eddie Landrum- Development Services Director

To consider, discuss and take any necessary action on the *Ector County MHRC Development* to serve 6458 Denton Rd., Precinct #1, being a 1.04-acre tract located in Prairie Land Subdivision, Block 1, Lot 6. and authorize the County Judge to sign all documents associated with this agenda item.

## Minutes Attachments

### 1. Agenda Item #11.pdf

A motion was made by Commissioner Gardner to approve the *Ector County MHRC Development* to serve 6458 Denton Rd., Precinct #1, being a 1.04-acre tract located in Prairie Land Subdivision, Block 1, Lot 6. and authorize the County Judge to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 4-0

## PUBLIC WORKS

### 12. Intersection Change Request, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action regarding the *intersection change* of 49th and Angus from a two-way stop to a four-way stop.

Pamela Lynch, 2700 W. 49TH, Odessa, TX - addressed the court in favor of the change to a 4-way stop.

Commissioner Gardner made a motion to approve the intersection change of 49th and Angus from a two-way stop to a four-way stop; a second was made by Commissioner Hall. MOTION PASSED 4-0

## CONSENT AGENDA

### 13. Proposed Consent Agenda, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the following Proposed Consent Agenda:

#### 13a.) Line-Item Transfer- Engineering:

To consider, discuss, and take any necessary action to approve a line-item transfer to FMLR Fund, Engineering, Departmental Furniture & Equipment, 002-820-5199 from Engineer/Professional Services, 002-830-5301, for \$4,755.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

#### 13b.) Line-Item Transfer- Sales Tax Sheriff:

To consider, discuss, and take any necessary action to approve a line-item transfer to Sales Tax Fund, Sheriff's Office, Subscriptions, 005-360-5207 from Contract Services, 005-360-5309 for \$180,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

## Minutes Attachments

### 1. Agenda Item #13.pdf

A motion was made by Commissioner Hall to approve the Consent Agenda; Commissioner Gardner seconded the motion.

Tristan Marquez, Ector County Auditor, stated to the court that the numbers in 13a needed to be corrected and should read "To consider, discuss, and take any necessary action to approve a line-item transfer to FMLR Fund, Engineering, Departmental Furniture & Equipment, 002-820-5199 from Engineer/Professional Services, 002-820-5301, for \$4,755.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Commissioner Hall amended his motion to include the correction and Commissioner Gardner amended his second. MOTION PASSED 4-0

## BUDGET/FINANCIAL

### 14. Property Purchase Approval Request: 200 N. Texas Ave., John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to *approve the purchase* of 200 N. Texas Ave.

property, and authorize the County Judge to sign all documents associated with this agenda item.

Jeff Russell - addressed the court to ask about appraisals and asbestos surveys. He also asked what the purchase price was. Commissioner Stringer made a motion to approve the *purchase* of 200 N. Texas Ave. property, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Hall.  
MOTION PASSED 4-0

15. Property Purchase Approval Request: 312, 315, & 316 E. 2nd St., John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to *approve* the *purchase* of 312, 315, and 316 E. 2nd St. properties, and authorize the County Judge to sign all documents associated with this agenda item.

A motion was made by Commissioner Gardner to *approve* the *purchase* of 312, 315, and 316 E. 2nd St. properties, and authorize the County Judge to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 3-0  
(Commissioner Stringer abstained from the vote.)

16. Budget Amendment: Sales Tax Road, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to Sales Tax Fund, Road Department, Professional Services, 005-810-5307 from Unreserved Fund Balance, 005-3310 for a total of \$110,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #16.pdf

Commissioner Gardner made a motion to *approve* a *budget amendment* to Sales Tax Fund, Road Department, Professional Services, 005-810-5307 from Unreserved Fund Balance, 005-3310 for a total of \$110,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; a second was made by Commissioner Hall.  
MOTION PASSED 4-0

17. Budget Amendment: Capital Projects, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to Capital Projects Fund, Land Acquisition, 044-990-5502 from Unreserved Fund Balance, 044-3310 for \$150,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #17.pdf

A motion was made by Commissioner Hall to *approve* a *budget amendment* to Capital Projects Fund, Land Acquisition, 044-990-5502 from Unreserved Fund Balance, 044-3310 for \$150,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; Commissioner Stringer seconded the motion. MOTION PASSED 4-0

18. Final Year-End Budget Amendments: Fiscal Year 2024, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the *Final Year-End Budget Amendments* for *Fiscal Year 2024*, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #18.pdf

Commissioner Stringer made a motion to *approve* the *Final Year-End Budget Amendments* for

*Fiscal Year 2024*, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 4-0

19. Final Year-End Line-Item Transfers: Fiscal Year 2024, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the *Final Year-End Line-Item Transfers* for *Fiscal Year 2024* and to authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #19.pdf

A motion was made by Commissioner Gardner to *approve* the *Final Year-End Line-Item Transfers* for *Fiscal Year 2024* and to authorize the County Judge and County Clerk to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 4-0

20. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for December 10th, 2024, and review County financial statements and reports.

Minutes Attachments

1. GENERAL REPORT 12 10 24.pdf

2. TRUST REPORT 12 10 24.pdf

Commissioner Hall made a motion to *approve* the *Accounts Payable Fund Requirements Report* for December 10th, 2024, and review County financial statements and reports; a second was made by Commissioner Gardner. MOTION PASSED 4-0

Time: 10:26 a.m.

A motion was made by Commissioner Stringer to adjourn to Executive Session; Commissioner Gardner seconded the motion. MOTION PASSED 4-0

Time: 11:52 a.m.

Commissioner Stringer made a motion to reconvene; a second was made by Commissioner Gardner. MOTION PASSED 4-0

**EXECUTIVE SESSION**

21. Legal Matters, Shelby Rigtrup- Public Information Officer

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

22. Real Estate, Shelby Rigtrup- Public Information Officer

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

23. Personnel Matters, Shelby Rigtrup- Public Information Officer

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

24. Economic Development , Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action regarding Economic Development negotiations, pursuant to Title 5, Chapter 551, Section 551.087, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

**ADJOURN**

**Time: 11:52 A.M.**

With no further business to discuss a motion to adjourn was made by Commissioner Stringer with a second by Commissioner Gardner. MOTION PASSED 4-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

January 08, 2025 at 03:31 PM



Jennifer Martin, Ector County Clerk